

1. Praise!

(Specify which part of the work you are impressed with. Even better if you can identify a success or assessment criteria, within this piece of work)



2. Question?

(Ask the author of this work, a specific question; perhaps 'something' from the work that is unclear after reviewing the work. What do you still need to know? Which parts are vague?)



3. Suggestion?

(Provide the author with a final specific suggestion for improvement; this should be a specific statement and very focused. Perhaps state why you would do this and how?)